

CURRICULUM VITATE

SANDHYA DAS

C/o ,Surendra Das

At- Jaleswarpur

Po- Ankuli

Berhampur

Dist- Ganjam(Orissa)

Pin- 760010

Cell No : 8637264958

E-mail :

OBJECTIVE

Looking for a challenging career where my Capabilities can be proved.

SUBJECT

- ▶ Regarding the ongoing requirement please do the needful.
- ▶ Following is my resume for your further consideration.

KEY STRENGTH

- ▶ I believe in sincerity and hard working.
- ▶ I am a simple , result oriented girls eager to work with people of higher caliber.
- ▶ My patience which wouldhelp me achives my personal & professional goals.

EDUCATIONAL QUALIFICATION

SI No.	Exam Passed	Board / University	Year/Month of Passing	School / Institute Name	(%) of Marks	Division
1	BSc	Berhampur University	2014	M.M Collage	48%	3 rd
2	+2 Sc	CHSE, Odisha	2010	Konisi Collage	52%	2 nd
3	HSC	BSE, Odisha	2007	Mother Sarojini girls high school	40%	3 rd

OTHER SKILLS

- ▶ Knowledge of Tally ERP 9.0
- ▶ Knowledge of PGDCA

LANGUAGE SKILL

Language	Read	Write	Speak	Proficiency
ODIA	Yes	Yes	Yes	Proficient
HINDI	Yes	Yes	Yes	Intermediary
ENGLISH	Yes	Yes	No	Beginner

PERSONAL PROFILE

Name : **Sandhya Das**
Father's name : **Surendra Das**
Date of Birth : **7th jun. 1992**
Marital Status : **Unmarried**
Sex : **Female**
Category : **SC**
Nationality : **Indian**
Religion : **Hindu**

DECLARATION

I do hereby declare that all the information stated above is true to the best of my knowledge and belief.

PLACE :

Yours sincerely,

DATE :

(SANDHYA DAS)